

**Memorandum of Constitution**  
**of**  
**Old Columban's Association**  
(as last amended)

1. Name of the society is "Old Columban's Association" and it will be hereinafter be referred to as the Association.

**2. Registered office**

The Registered office of the Association shall be situated in the Union Territory of Delhi and is presently located at:

St. Columba's School  
Alexandra Place  
New Delhi – 110001

3. The objects for the attainment of which the Association is formed are :

3.1 to act as an institutional vehicle and as a center for promoting fellowship, fraternity, friendship and understanding amongst ex-students of St Columba's School (hereinafter referred as "School") and between ex-students and the School;

3.2 to undertake activities for the growth, welfare and prosperity of the School and its staff, students and employees;

3.3 to organize, facilitate, undertake or sponsor talks, lectures, demonstrations, seminars, symposia, workshops, colloquia, get together and assemblies on subjects of interest and relevance to the School or its students, ex-students, staff or employees;

3.4 to advise or assist or contribute in any manner to the promotion and maintenance of academic excellence, moral integrity and impressive personality of the students of the school regardless of religion, caste or creed and to inculcate in them an independent, inquiring and rational disposition;

3.5 to disseminate information, knowledge and awareness about the School or its Students or ex-students and their academic, extracurricular activities;

3.6 to create and maintain an information database relating to ex-students of the School and to undertake research projects or surveys relating to their occupational or person profiles;

3.7 to organize or undertake social, cultural or professional events and activities for purpose of providing an institutional forum for students, ex-students staff and employees of the School and for the exchange of views;

3.8 to provide a forum for free and frank exchange of views on all matters relating to the School or its members;

3.9 to promote sporting activities of all kinds and to organize events, contests or tournaments for this purpose;

3.10 to collect funds for and to provide human material, monetary or other assistance to the School or for its benefit;

3.11 to give or cooperate in giving and organizing awards, prizes, grants, fellowships, scholarships and the like in furtherance of and in connection with the objects of the Association and to honor, felicitate and commemorate notable contribution of the Association;

3.12 to issue appeals and applications for funds in furtherance of the objects of the Association and to accept grants and donations of cash and securities and of any property, moveable or immovable from private individuals, trusts, firms, funds foundations, Associations, companies, governments, public undertaking, institutions and organizations, including bilateral and multilateral bodies within or outside India;

3.13 to collaborate and cooperate with approved, affiliated or associated institutions and interested bodies including schools, universities , approved institutions, registered societies and academics, to accept the management of any trust fund, society, committee, endowment or activity, with objects similar to those of the Association, and to make collaborative arrangement with any trusts, funds, societies, activities and endowments on such terms as may be deemed appropriate;

3.14 to borrow or raise money as may be required for the activities of the Association whether by way or secured loan or otherwise or mortgage or charge on the assets of the Association or any part thereof, or in any other appropriate way;

3.15 to acquire by gift, purchase, lease, license, hire or otherwise any lands, building or any other moveable or immovable property together with all rights appertaining there to including the right to dispose or alter, equip and improve the same for the purpose of the Association;

3.16 to employ, engage retain or terminate the employment or services of employees to carry out the work of the Association to regulate their conditions of service and to go constitute any provident fund or welfare or benefit fund and to take all disciplinary and other proceedings in respect of any or all of them;

3.17 to invest and deal with funds of the Association and vary or alter such investments from time to time and establish if the need so arises a trust for the management and administration of all the properties, moneys, assets and activities of the Association;

3.18 to engage in social work, charitable work or work relating to the public good in general, whether involving the school and its members or not, and to take all necessary action in this respect;

3.19 to do all such other lawful acts deeds or things as are conducive, incidental ancillary or allied to the objects of the Association;

3.20 to cherish, uphold and promote the values enshrined in the Preamble and provisions of the Constitution of India, in general, and to sub-serve the fundamental duties specified in Article 51 A thereof in particular;

4. All the incomes, earnings, moveable and or immoveable properties of the Association shall be utilized and applied towards the promotion of its aims and objects only as set forth in this Memorandum of Association and no portion thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profit or in any other manner, whatsoever, to the present or the past members. No member of the Association shall have any personal claim on any moveable and/or properties of the Association or make profit, whatsoever by virtue of this membership.

5. The society shall be an educational, charitable, non-political and non-profit making body and every act done in the genuine belief that it serves the cause of the Society, shall be deemed to be covered in the aims and objects of the Society, even of not specifically mentioned herein.

#### **Governing Body**

6. The names, addresses, occupations and designations of the present members of the Governing Body to whom the management of the society is entrusted as required under Section 2 of the Societies Registration Act, 1860, as applicable to the Union Territory of Delhi are as follows:

<b>S.No.</b>	<b>Name</b>	<b>Address</b>	<b>Occupation</b>
1	Rev. Bro. J. Pinto	St. Columba's School, Ashok Place New Delhi	Teacher
2	Mr. S.Sarna	H-7 Green Park Main New Delhi – 110016	Business
3	Mr.J.Lobo	K-41 South Extension Part II, New Delhi-49	Bank Executive
4	Mr.S. Sundra	7, Sunder Nager New Delhi – 110013	Business
5	Mr. Ashok K. Nath	92-94 Sunder Nager New Delhi – 110013	Business
6	Mr. A.M. Singhvi	8-8 N.D.S.E II New Delhi – 110049	Advocate
7	Mr. Sanjeev Aggarwal	4-D Rajindra Park New Delhi – 110060	

8	Mr. Anil Malhotra	Informatics Computer Systems C-19 Commercial Center Safdarjung Development Area (Opp III Gate) New Delhi – 110016	Computer Consultant
9	Mr. Mandeep Singh	B-59 Masjid Moth, Greater Kailash – II New Delhi – 110048	
10	Mr. Rajat Bhatnagar	E-201 New Rajinder Nagar New Delhi – 110060	
11	Mr. J.Bhattacharjee	C1/100, Saferjung Dev. Area New Delhi – 110019	
12	Mr. Satish Sahini	C-15 Nizammuddin East New Delhi	

7. We the several persons whose names and addresses are given below, having associated ourselves for the purpose described in the Memorandum of Association, set our several and respective hands here-into and form ourselves into Association namely Old Columbans Association, under Act xxi of 1850 as applicable to the Union Territory of Delhi;

<b>S.No.</b>	<b>Name</b>	<b>Address</b>	<b>Occupation</b>
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## **RULES AND REGULATIONS OF OLD STUDENTS ASSOCIATION**

### **Title**

1. The name of the Society shall be Old Columban's Association and its approved abbreviation shall be OCA. These Rules and regulations may be referred to as the Rules of the Association.

### **Office**

2. The Office of the Association shall be situated in the Union Territory of Delhi and is at present located at:

St. Columba's School  
Alexandra Place  
New Delhi – 110001

### **3. Status of the Society**

Old Columban's Association, is a Society, Registered under the Indian Societies Registration Act (No. XXI of 1860) as amended and extended to the Union Territory of Delhi and as such shall be a juristic person having perpetual succession and a seal.

#### **4. Definitions**

In the interpretation of Rules and Regulations the singular shall include the plural, the masculine gender shall embrace the feminine gender and vice-versa, any fraction shall be rounded off to the next whole number and:

4.1 "The Association" means the Old Columban's Association or, OCA

4.2 "The Committee" means the Executive Committee of the Association

4.3 "Funds" means all investments, funds and property moveable and immoveable, belonging to the Association and vested and held by the Executive Committee

4.4 "The General Body" means the members of the Association (except institutional members), assembled as a body.

4.5 "Governing Body" means the Governing Body which under the Memorandum of Association and these Rules is constituted to be the Governing Body of Old Columban's Association and is referred to as the Executive Committee.

4.6 A "member" means a person belonging to any category of membership unless the latter is specified or unless the context other wise indicates.

4.7 "Prescribed" means prescribed by these Rules

4.8 "The President" means the President of the Executive Committee and of the Association

4.9 "Rules" means the Rules and Regulations of the Association

4.10 "The Secretary" means the Secretary of the Association.

4.11 "The Society" means the Old Columban's Association

4.12 "The Treasurer" means the Treasurer of the Association

4.13 "Year" means the period commencing from the first of April and ending on the thirty-first of March

#### **5. Membership of the Association**

5.1 Categories: The membership of the Association shall be divided into the following classes:

(A) Ordinary Members

(B) Life Members

#### **5.2 Eligibility**

5.2.1 No one shall be eligible for membership of classes (a) or (b), unless he has been a student of the School for an aggregate period of six years or more, OR having studied for three consecutive years in Classes X, XI and XII, has taken the Class XII School Leaving Examination.

5.2.2 Subject to Rule 5.2.1 above, an applicant may be admitted as a number or as a life member of the Association in the prescribed form and upon payment of the requisite Subscription.

5.2.3 Subject to Rule 5.2.1 above, and subject to the consent of the person concerned, the Executive Committee may confer Honorary membership of the association upon any person if it is the opinion that such person has, by outstanding achievements any field of human endeavour, upheld or added luster to the traditions of the School and the values and principles it optimizes. The Committee may also designate one or more of its Honorary members Patrons of the Association.

**5.3 Voting Rights and Membership Subscriptions:**

5.3.1 All shall have one vote and shall be entitled to exercise their voting rights at meetings of the General Body.

5.3.2 the following, subject to Rules 5.3.3 and below, shall be the membership for each class of Member;

<u>Class of Membership</u>	<u>Entrance Fee</u>	<u>Annual Subscription</u>
Ordinary Members	*** now stands deleted ***	
Life Members	Rs. 500* (Rs. FIVE HUNDRED ONLY)  * Concessional fee of Rs. 200 (Rs. TWO HUNDRED ONLY) for Class XII students if they apply for OCA Membership before leaving School.	--
Honorary Members	NIL	NIL

5.3.3 Notwithstanding the preceding rules, the Executive Committee may revise upwards or downwards, the subscription amounts for any or all categories of membership.

Provided that the Committee may also exempt from membership fees or admit at a concessional fee to any category of membership, a person or institution which, in the opinion of the committee, is unable to pay the prescribed fee for any reason.

5.3.4 Subject to these Rules and Regulations in general and rule 5.3.1 in particular, a member shall be entitled or subjected to all rights, privileges and obligations explicitly, or implicitly attached to the membership of the association, including the right to seek office and the right to vote at the General body; and such obligations shall include regular attendance, prompt payment of dues, participation in Association activities and upholding of the traditions, values and principles of the school and the association.

## **5.4 Resignation and Removal**

5.4.1 Any member except a life Member may resign from the membership of the Association at any time by giving thirty days notice in writing to the Committee.

5.4.2 A resignation would become effective on the expiry of thirty days from the date of its receipt unless withdrawn or accepted earlier

5.4.3 Should a person who has resigned subsequently seek readmission to the membership of the body the question of his membership will be determined by the Committee in the same manner as the admission of a new member.

5.4.4 A person's name shall be removed from the rolls of the Members of the Association upon his resignation death, the declaration of his incompetency, lunacy, bankruptcy or non payment of membership fees beyond sixty days of letter of demand being issues in this respect by the Committee.

Provided that no such letter of demand shall be issued until a letter has been sent under registered A.D. to the person concerned reminding him that this subscription has fallen due for payment.

## **5.5 Application for Memberships;**

5.5.1 Applications for membership to any category mentioned above shall be made on prescribed forms and sent to the Secretary of the association who shall place them before the Committee

5.5.2 Voting at Meetings of the committee shall normally be by a show of hands but in the event of any member of the Committee asking for voting by ballot, the request shall be granted.

5.3.3 In the event of any application for membership having been rejected, the application shall be provided one opportunity to make a written representation which shall be considered and disposed of by the Committee

## **6. Executive Committee and Officer Bearers:**

### **6.1.1 Composition, Election and Terms of Office**

The Committee shall consist of fourteen members, including Office Bearers

6.1.2(I) The General Body shall elect from amongst its members the following Office Bearers for terms not exceeding two years at a time:

**One President**

**One Secretary**

**One Treasurer**

(II) The members to be elected as the President, the Secretary and the Treasurer shall be persons not less than 30 years of age.

(III) in addition, the General Body shall elect nine other members for a period of two years to the Executive Committee.



(IV) Further, in addition to the nine members elected to the Executive Committee, the Principal, St. Columba's School will nominate two members of the O.C.A to serve on the Executive Committee, whose tenure shall correspond with the term of the other members of the Executive Committee.

Provided that these two nominated members shall not be eligible to hold the office of President/Secretary/Treasurer

6.1.3 The following procedure will be observed for election to the Executive Committee:-

(I) A six week notice (prior to General Body Meeting) will be mailed by the Secretary to all members informing them regarding election to the Executive Committee and inviting nominations for the same.

(II) Nominations will be filed with the Principal, St. Columba's School (who would be the authority for the conduct of the election) not later than four weeks before the date of the General Body meeting. The Principal will forward all nominations to the Secretary.

(III) The Secretary will mail to the members details of the nominations received alongwith brief particulars of the candidates, at least two weeks prior to the General Body Meeting.

(IV) The venue of the election shall be the School

#### **6.1.4 REMOVAL OF OFFICE BEARERS/E.C MEMBERS**

(I) The President and nine elected members of the Executive Committee may, for reasons to be recorded in writing, remove an E.C member / Office Bearer.

(II) An elected member of the E.C. Office Bearer may also be removed if he absents from three consecutive meeting without notice.

(III) An E.C. member nominated by the Principal may be removed by the Principal, who shall send written communication to the Secretary in this respect.

(IV) Ten elected members of the Executive Committee inclusive of one Office Bearer, may for reasons to be recorded in writing, resolve to seek the removal of the President. Such a Resolution of the E.C. shall be placed before the General Body for approval before it can be implemented.

(V) Nothing contained in sub-clauses (I) to (IV) above shall be operative unless the person concerned has had an opportunity to explain in person or in writing why he should not be so removed

6.1.5 If any vacancy in the posts of Office bearers or the Committee arises prior to the date on which elections are due, the Committee may select any member to fill the vacancy for the residue of the term till elections are held. The committee shall function notwithstanding any vacancy and no act or proceeding of the Committee or its office-bearers shall be called in question or invalidated merely by reason of the existence of a vacancy or vacancies in the Committee or any defect in the appointment or nomination of any of them.

6.1.6 The Principal of the School shall be ex-officio Patron of the Association

6.1.7 It would be desirable though not necessary to give as wide a representation to all years of old schoolboys as possible, on the Executive Committee.

#### **6.2 Duties, Powers and Functions of the Committee:**

6.2.1 Functions: The control and direction of the Association and the superintendence of the affairs and

activities of the Association shall be carried out and managed by the Committee which shall exercise all the powers as are not specifically and expressly vested by these Rules and Regulations in the General Body of the Association.

6.2.2 (I) For any of the objects and purposes of the Society, to employ and procure the assistance of and to suspend, dispense with discharge or dismiss personnel or staff required, either for remuneration or gratuitously and on such terms as the Board may deem fit.

(II) To apply for, collect recover, receive and utilize any Government, Municipal or other grants or allowance connection other any institutions, work, activity or property held or conducted by the society or otherwise and to deal with the same according to the terms thereof

(III) To take on lease or on exchange or otherwise acquire and to hold, manage, administer and otherwise deal with any moveable or immoveable properties, rights and privileges which may be deemed necessary, expedient or desirable for any of the objects of the Society

(IV) To build construct and maintain houses, building and constructions and to alter, extend, improve, repair, enlarge, modify, demolish, pull down, reconstruct and otherwise deal with the same and to provide and to equip the same with all such apparatus and amenities, etc., as the governing Body may deem fit.

(V) To manage, improve, develop, alter, repair, demolish, sell, alienate, lease mortgage, charge, pledge, hypothecate, dispose of and otherwise deal with all the or any of the property, funds assets, rights and privileges of the Society.

(VI) To deposit money in any bank of banks either in Saving Account or Current Account or Fixed Deposits and to withdraw such money from time to time or at any time provided that no such moneys will ordinarily be withdrawal or any such accounts operated upon except on the joint signatures of application of two members of the Governing Body.

(VII) The member of the Governing Body shall conduct the affairs of the Society not as proprietor at will, but as people into whose hands the management of another's property and welfare has been entrusted for public good

(VIII) To arrange and encourage lectures, conferences, talks, shows, exhibitions, social gatherings, seminars, workshops and discussions with a view to advancing the objects of the Society.

**“Programmes for the year”**

The Executive Committee shall work out a list of Programmes for the forthcoming year and also circulate it to members-

(a) In the first year of the term within two months of being elected, and

(b) In the second year of the term, within two months of the start of the second year.

(c) There will be at least four programmers (inclusive of Annual General Body Meeting) for every year.  
Inserted at the end of Clause 6.2.2. sub-clause(IX)

(IX) To publish necessary literature, journals, newsletters, brochures, reports and other media or communications in furtherance of the objects of the Society

**“OCA Newsletters”**

The Executive Committee will publish and circulate to members of an O.C.A Newsletter at least once every quarter

(X) To apply for and obtain any rights or privilege from and to enter into any arrangement that may seem directly or indirectly conducive to the objects of the Society, with builders, promoters, Governments and Municipal authorities or with any other Body local or otherwise.

(XI) To borrow, to repay, to raise funds, to receive donations in whatever manner the society may deem fit.

(XII) To open accounts and invest the funds of the Society in banks, securities, shares, lands, buildings or any other moveable/immoveable property in such manner as may from time to time seem expedient and be determined.

(XIII) To authorize nay member of the Governing Body to sign, execute and deliver such instruments and documents as may be necessary for formation and management and in furtherance of the objects of the Society

(XIV) To conduct or cause to be conducted programmes of education, research and training.

(XV) To collect and disseminate data and other information pertaining to the objects of the Society.

(XVI) To do or cause to be done any or all such lawful acts, deeds, things, as may be necessary for or incidental or conducive to the furtherance of any of the objects of the Society.

6.2.3 All properties of the Association moveable or immoveable shall be vested in the Committee.

6.2.4 The committee shall be the policy and decision making organ of the association and shall be subject to the decisions of the General Body.

6.2.5 The Committee shall have all such powers and perform all such functions as are necessary or proper for the achievement of the furtherance of the objects of the Association.

Provided that the Committee or the office bearers shall not be empowered to pledge, mortgage or otherwise encumber any asset of the Association whose market value at the date of the decision exceeds Rupees two lacs unless the general body , by simple majority of those present and voting resolves to do so.

Provided further that the quorum for such a meeting of the general body shall be one fifth.

6.2.6 The President shall preside over the meetings of the Committee and in his absence, the Secretary shall do so. If both the President and the Secretary are absent, the members of the Committee may elect one from among themselves to preside at the meeting.

6.2.7 The President shall perform such functions as the Committee may time to time prescribe, entrust or indicate, subject to other Rules, in case of any dispute in respect of any matter relating to the working of the Association, the decision of a majority of the Committee shall be final, and conclusive for all members of the Association.

**6.2.8 Working of the Committee:**

Place of Meeting: Meetings of the Committee shall ordinarily be held at the office of the Association or at such other place designated in the notice of the meeting with the approval of the committee.

6.2.9 Schedule of Meeting: The Committee shall meet at least once every month to transact its business

6.2.10 Special meetings may be called at any time of the Secretary of the Association upon a written request by not less than half of the members of the Committee.

6.2.11 Notice of Meetings: Notice of each regular meeting shall be given at least seven days prior to the date thereof. Any shorter notice of other meetings may be give on the request of the members of the Committee. Notice in each case shall specify the place, day and hour of the meeting and purpose or purposes thereof.

Provided that the Committee may decide to dispense with the requirement of notice for any specified period.

6.2.12 Quorum: The third of the total members of the Committee shall constitute a quorum for the transaction of business of any meeting. In the absence of a quorum a meeting may be adjourned until such time as a quorum may be obtained. No notice need be given of such an adjourned meeting.

6.2.13 Vote: subject to the other Rules and Regulations questions arising at the meeting of the Committee shall be decided by a simple majority of votes of those present and voting.

6.2.14. Subject to the Rules.. the Committee shall regulate the conduct of its meetings as it deems fit.

6.2.15 Minutes: Minutes of the meeting of the Committee entered in the minute book, signed by the President and duly confirmed at the following meeting shall be conclusive evidence of the authenticity and veracity of the events and activities started therein and of the resolutions of the Association. If the Committee so decides by the resolution, the minutes shall be shown to the members of the Committee before being signed by the President.

**7. Duties and Functions of Office Bearers**

7.1 President: The President of the Association shall preside at all the meetings of the Committee and of the General Body. If, in the opinion of the President, any emergency has arisen which requires that

immediate action be taken, he shall meet or consult with the three other office bearers of the Association and in association with them take such action as is deemed necessary. He shall report such action for confirmation at the next meeting of the Committee. The Committee may or may not choose to ratify such action as it deems fit.

7.2 Secretary: The Secretary shall exercise, under the general guidance and direction of the President, such powers and functions as maybe delegated by the Committee and the President. The Secretary in the absence of the President, shall preside at the meeting of the Committee and the General Body.

The Secretary shall conduct all the correspondence of the Association. Legal action by or against the Association shall be taken in the name of the Secretary. The Secretary shall keep such registers of the members and of the property of the Association as necessary. He shall take at the end of every financial year of the Association a detailed inventory of all the property, moveable or immoveable, belonging to the Association as well as all documents and other important papers.

The Secretary shall be the convener of all meetings of the Association and be the chief coordinator for implementation of all directives of the Committee. In preparing reports and performing all such other duties as are incidental to the aims and objectives of the Association, the Secretary shall be responsible in general.

7.3 Treasurer: The Treasurer shall collect all subscriptions, donations, grants, and other payments due or payable to the Association and make all disbursements within limits sanctioned by the Committee. He shall maintain the account books in an efficient manner and at the end of the year, shall draw up a complete statement of accounts which, after audit shall be placed before the Association and subsequently the General Body for their approval.

The Treasurer shall periodically report to the Committee on the state of finances of the Society and perform all such other directed or approved of by the Committee

7.4 All office bearers of the Association shall at the time of their election or nomination submit a written declaration to the Committed shall not concurrently hold any office in any other Association with aims and objects similar to the Association.

7.5 Any two of the following three persons may jointly operate the account of the Association-President, Secretary and Treasurer.

## **General Body**

8.1 The General Body of the Association shall consist of all classes of members.

8.2 **Place of Meeting:** All meeting of the General Body shall ordinarily be held at the office of the Association. The venue may however be changed with the approval of the Committee and such change shall also be stated in the notice.

8.3 **Schedule of Meetings:** A general meeting of the Membership body shall be held at least once a year, at such place and times as the Committee may decide and as specified in the notice of the meeting

which shall be given at least fifteen days prior to the meeting. It is, however, provided that special meetings may be called at any time by; the Secretary; of the Association according to direction of the Committee OR on a written requisition by at least two-fifths of the Committee OR by not less than one third of the total members of the Association shown on the rolls.

8.4 **Quorum:** For meeting of the General Body, as well as for special meetings, the quorum shall 100(hundred) members. This clause will also be applicable to the Quorum for the General Body Meeting, whenever it occurs in the Constitution.

8.5 No business shall be transacted unless a quorum is present within thirty minutes of time fixed for the meeting. If no quorum is present at that time, the meeting shall stand adjourned and notice of the date and time of the adjourned meeting to be given afresh to all members. If at the adjourned meeting a quorum is not present, the members present shall be deemed to constitute a quorum, and the proceedings of such an adjourned meeting shall be valid and effective

8.6 A declaration by the person presiding at a meeting (special or otherwise) of the General Body that a resolution has been carried or rejected shall be conclusive and open to challenge.

8.7 **President:** The President of the Committee shall preside at general and special meetings of the General Body, and in his absence, those present at the meeting shall select one of the members present to preside over the meeting.

8.8 **Adjournment:** The President may, at the consent of the majority of those present at any meeting, adjourn the meeting from time to time but only for the purpose of completing any business left unfinished at the meeting. Notice of such an adjourned meeting need not be given.

8.9 **Functions:** The General Body shall meet annually in a meeting to consider the annual Audit report and the annual Budget, to elect members of the Executive Committee and to make recommendations to the Committee in consonance with and to further the aims and objects of the Association.

## 9. Staff of the Association

9.1 The Committee may appoint such office on such terms and conditions as it may consider necessary. Notwithstanding anything contained in these Rules and Regulations the Committee may assign any duties to any of the officers and members of the staff as the Committee may in its discretion deem proper.

9.2 The Committee may from time to time revise, vary or prescribe the terms and conditions of the appointment and service of members of the staff at all levels.

## 10. Contracts:

10.1 The Committee may authorize any officer, agent or employee to enter into any contract or execute and deliver any contract or other instrument in the name of and on behalf of the Association and such authority may be general or confirmed to specific instances.

10.2 Unless authorized to do so by these Rules or by the Committee, no officer, agent or employee shall have any power or authority to bind the Association by any contract or engagement or to pledge its credit or to render it liable in any manner for any purpose or for any amount.

#### **11. Funds and Properties of the Society.**

11.1 The Association shall have its own Fund and all the receipts of the Association through grants, donations, subscriptions, fees or otherwise as well as income from investments, publications and other sources shall be carried to the Fund and all payments by the Association shall be made thereon.

11.2 The banking account of the Association shall be in the name of Old Columbans Association. All receipts of the Association shall be paid into the account of the Association and shall not be withdrawn except by a cheque signed by any two of the President, Secretary and the Treasurer.

11.3 All expenditure paid out of the fund shall be incurred solely for the promotion of the aims and objects for which the Association has been formed and in the manner approved by the Committee. No portion of the Fund shall be transferred directly or indirectly by way of dividend, bonus or otherwise, to the members of the Association.

Provided that nothing herein contained shall prevent the payment in good faith of remuneration to any officer or employee of the Association or to any other member of the Association or to any other member of the Association or other person for any services actually rendered to the society, or by way of reimbursement for authorized expenses incurred on behalf of the Association.

Provided, further that no office bearer or committee member shall receive any honorarium or salary or other monetary or material benefit for his services to the Association purely in his capacity as Committee Member or Office Bearer.

11.4 The Committee shall prepare a budget in respect of the financial year next ensuing showing the estimated receipts and expenditure.

Provided that the Committee shall have the power to modify or alter the budget.

11.5 The budget, as approved by the Committee shall be placed before the General Body, and be operated by the Committee.

#### **12. Notices: Manner of Notices**

12.1 Whenever notice of a meeting is required to be given by law or these Rules, due legal and personal notice shall be deemed to have been given when the Secretary or anyone else designated by the Committee shall have sent a written communication by mail, telegraph or other form of delivery addressed to the member of the Committee or member entitled thereto at his address as shown in the Association's records.

12.2 Such member may waive such notice, either before or after meeting for which notice is required to be given, and such waiver in writing made by the person entitled to notice shall itself be deemed equivalent to notice.

### **13. Proceedings Not Invalidated by Vacancies**

No act or proceeding of the Association or any organ thereof shall be invalid or questioned by reason of the existence of any vacancy or vacancies among its members or of any defect in the Constitution thereof.

### **14. Filing of Annual List**

Once in every year, a list shall be filed with the Registrar of Societies, of names and addresses and occupations of the Committee entrusted with the management of the affairs of the Association.

### **15. Dissolution as per section 13 and 14 of the Act**

15.1 The Association shall not be wound up or dissolved except by resolution to wind up or dissolve the Association passed by a majority of not less than three-fourths of all members enrolled at an Extraordinary General Meeting of which notice shall be given to every member thirty clear days before the date of the Meeting setting out full particulars of the resolution proposed and the reason thereof.

15.2 If upon winding upon or dissolution of the Association there remains after the satisfaction of all its debts and liabilities any money or property whatsoever the same shall not be given or paid to or distributed among the members of; the Association but shall be given or transferred to some institution or institutions having objects similar to the Association at the time of dissolution or in default thereof according to the decision of a competent Court.

### **16. Applicability of Indian Societies Registration Act**

All the provision of the Indian Societies Registration Act, 1860 (No XXI of 1860) as amended from time to time and as adopted, extended and applicable to and in the Union Territory of Delhi will apply to the Association.

### **17. Amendment of Rules and Regulations**

The Committee shall have the power to make, amend, repeat, modify alter substitute or abrogate the Rules and Regulations or the Memorandum of the Association by a vote of the three-fourths of the total membership of the Committee.

Provided that such amendments shall not come into force until approved by a simple majority of those present and voting at a general body meeting especially for this purpose.



