Dated: 21st June, 2017

To
All Members,
Old Columbans Association

Notice is hereby given that the next Annual General Meeting of the OLD COLUMBANS ASSOCIATION (OCA) will be held on Wednesday 9th August 2017 at 4:00 p.m. at St. Columba's School, Ashoka Place, New Delhi-110001. In case of insufficient quorum the meeting will automatically stand adjourned to 4:30 p.m. and will then not require any minimum quorum.

The agenda for the meeting will be as follows:

1. To elect the office bearers and executive committee for the ensuing term of 2017-19
2. Presentation of accounts for the F.Y. 2015-16 & 2016-2017.
3. Appointment of auditor(s) and fixing their remuneration
4. Any other matter with the permission of the chair.

The last date for the qualified persons to file their nominations is Tuesday 4th July 2017. The last date of withdrawals is Saturday 8th July 2017. The final list of the contestants shall be communicated thereafter.

Note: No person having pending dues with the OCA may stand for any post of the Executive Committee or as an Office Bearer.

**OLD COLUMBANS ASSOCIATION**
**Melvin A. D’Souza
(Secretary)**
\* \* \* \* \* \* \* \*

**Extracts from the OCA Constitution**
(re : Executive Committee)

**5.3.4 Subject to these Rules and Regulations in general and rule 5.3.1** in particular, a member shall be entitled or subjected to all rights, privileges and obligations explicitly, or implicitly attached to the membership of the association, including the right to seek office and the right to vote at the General body; and such obligations shall include regular attendance, prompt payment of dues, participation in Association activities and upholding of the traditions, values and principles of the school and the association.

**6.1.1. Composition, Election and terms of Office**
**The Committee shall consist of fourteen members, including the Office Bearers.**

**6.1.2. (i) The General Body shall elect from amongst its members the following Office Bearers for terms not exceeding two years at a time :**

* One President
* One Secretary
* One Treasurer

(ii) The members to be elected as the President, the Secretary and the Treasurer shall be persons not less than 30 years of age.

(iii) In addition, the General Body shall elect nine members for a period of two years to the Executive Committee.

**6.1.3 Election Procedure**
**The following procedure will be observed for election to the Executive committee:**
(i) A six week notice (prior to General Body Meeting) will be mailed by the Secretary to all members informing them regarding election to the Executive Committee and inviting nominations for the same.

(ii) Nominations will be filed with the Principal, St. Columba’s School (who will be the authority for the conduct of the election) not later than four weeks before the date of the General Body meeting. The Principal will forward all nominations to the Secretary.

(iii) The Secretary will mail to the members, details of the nominations received along with brief particulars of the candidates, at least two weeks prior to the General Body Meeting.

(iv)The venue of the election shall be the school.